

**HARYANA**

1977-78

**Administration :** The Director of Public Instructions, Haryana, continued to be the ex-officio Director of Haryana State Archives. The Joint Director of Public Instructions, performed the duties of Additional Director and the Deputy Director continued to be the Head of State Archives.

**Budget :** During 1977-78 a sum of Rs. 80,595 was spent out of a budget provision of Rs. 1,06,485 on the non-plan side. On plan side Rs. 1,19,540 was spent out of budget allocation of Rs. 2,75,000. During the period under report the expenditure under these schemes has been somewhat on the lower side mainly due to the paucity of technically trained staff in the Department. For 1978-79 a budget provision of Rs. 1,09,385 has been made on the non-plan side and Rs. 3,58,000 on the plan side.

**Building :** Haryana State Archives is presently located in a rented building and there is no proposal for the construction of building of its own for the present.

**Record Management :** The Department has undertaken the task of preparation of Record Retention Schedule common to all Departments of Haryana. The Department could not take up record management programme due to lack of staff available for the purpose.

**Research and Reference :** Seven scholars availed themselves of the research facilities provided by the Department.

**Reference Media :** No work was done in this regard, during the year.

**Publication Programme :** No publication programme was undertaken.

**Preservation of Records :** 8,000 sheets were flattened during the year.

**Photo-Duplication :** Having obtained Government's concurrence, the Department proposes to purchase a portable microfilm camera during the current year.

**Library :** 500 books were acquired during the period under report and a sum of Rs. 8,000 has been sanctioned for the purchase of books during 1978-79.

**Other Activities :** In order to promote archival consciousness exhibitions of old records were organized at Hissar, Rohtak and Gurgaon from 20th November, to 27th November, 1977 and at Kurukshetra University, History Department from 10th February to 17th February, 1978.

**JAMMU AND KASHMIR**

1976-77

**Administration :** The record office was established in 1928, Sardar K. M. Panikar was appointed as the first Direct of Records and he tried to organise the Record Office on proper lines. In order to fall in line with the Government of India the nomenclature of the Department was changed in 1961 from Records to Archives.